NOTES FOR THE 8TH MEETING OF TASK TEAM IV - INSTALLATIONS

1. Our first order of business is the minutes of the meeting we held on 18 February 1965.

2. Our good secretary has asked us to bring to this meeting an estimate of the hours you have spent on this Task Team, and I trust that you have either provided [   ] with the information requested, or will do so shortly.

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3. As chairman of this Team, I wish to take this opportunity to thank you for the very helpful working papers you provided to the Team at its last meeting.

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4. [   ] has now furnished the Team with a document dated 1 March 1965 on the subject of a proposed single system for naming surface-to-surface missile sites. Apparently, the only matter at issue is in the naming of ICBM and test sites in the USSR. DIA has agreed to convert its files and to induce the U&S Commands and others to convert their files to the NPIC naming procedure, with letters rather than numbers, for missile test sites in the USSR. This reduces the problem to the single issue of the naming of ICBM operational launch sites. In my opinion, [   ] paper is an excellent presentation. I have asked Lieutenant [   ] to attend this meeting today, and it is not impossible that our Team may reach conclusions on the issue either today or in the near future. I might add that DIAXX has formally adopted the DIA-proposed compromise position, and it is expected that AMS and GMAIC will follow suit shortly.

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5. Perhaps [   ] is now able to give us an indication of his work paper on naming and transliteration, a subject with which a working group within Task Team III is currently busily engaged.

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6. Our secretary has agreed to take explosive action with respect to our terms of reference and distribute them today in conjunction with the chairman's rough draft. Although I have started, I am sorry to say I have not completed the very rough draft in question. My thoughts along the lines of an interim report are very simple. I believe our report should tabulate each element _required_ for positive identification of an installation and that for each element a short statement be made describing the element, giving a few examples, and making reference to a standard publication covering the point. Following this, for each

element there should be a statement showing the extent of use of this element in the intelligence community and the difficulties, if any, of agencies not currently using the element and converting to immediate or ultimate use of the element. The treatment of each element should be backed up with a detailed appendix or annex or tab, or whatever it should be called, providing very detailed instructions on how the element is to be entered in agency records on installations. After all elements are dealt with in similar fashion, the second part of our report should be devoted to a discussion of problems and costs involved in the implementation of recommended required elements for installation identification. The report should also provide a recommended format covering the recommended installation identification elements. Lacking are two other things:

    a. Rough estimates of existing installation identification formats and files;

    b. Impact on information processing, dissemination, and collection guidance.

Finally, our committee should prepare formal recommendations for CODIB and determine additional tasks. If we can reach agreement today on a fairly detailed outline, we can start writing and then take steps for coordinating our interim report with the Intelligence Community.

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Chairman